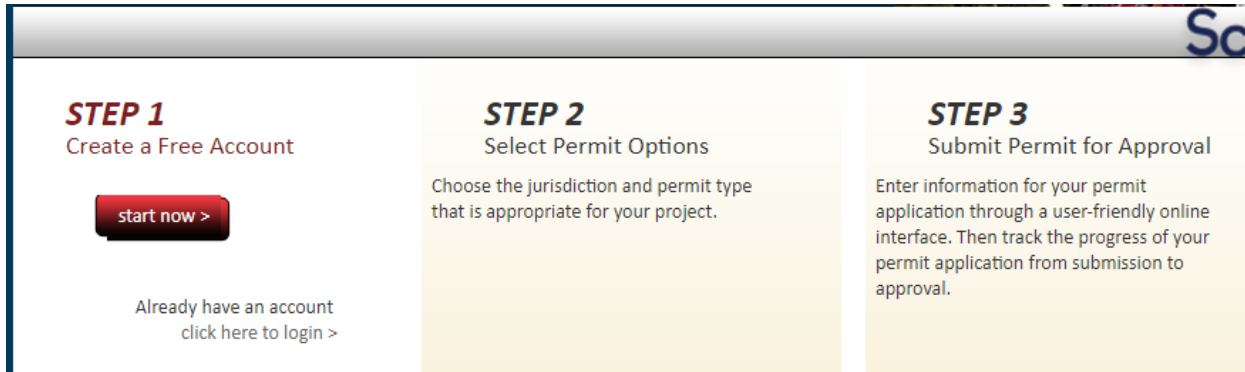


Boone County is now utilizing a new Online Permitting System. With this system, the entire permitting process will be available on-line - create a permit, pay for the permit and print the permit.

Below are steps to get started.

Please visit this link <https://permits.schneidercorp.com/Default.aspx>

- Click on the  button under STEP 1.



The screenshot shows a web interface for an online permitting system. At the top right is a logo with the letters 'Sc'. Below the header, there are three columns representing different steps in the process:

- STEP 1**
Create a Free Account
There is a red button labeled 'start now >'. Below it, text says 'Already have an account click here to login >'.
Next button
- STEP 2**
Select Permit Options
Choose the jurisdiction and permit type that is appropriate for your project.
- STEP 3**
Submit Permit for Approval
Enter information for your permit application through a user-friendly online interface. Then track the progress of your permit application from submission to approval.

- Fill in the information shown below (choose your own account name and password) and then click

Create Account

Account Name:

Password:

Minimum 8 characters required.

Confirm Password:

E-mail:

- You will see the following message:

Your new account is almost ready, but before you may continue; you **MUST** click the verification URL sent to the e-mail address provided during creation of your account.

Your account will be activated once you have clicked the verification URL. [home](#)

- Login to your email account and open the message from **noreply@schneidercorp.com**. Click on the link in this email to activate your new account.
- The login page will appear. **Please bookmark this page** to log into the permitting software in the future. The URL is:

<https://permits.schneidercorp.com/login.aspx>

- When you log in you will be directed to “Choose a Jurisdiction”, Click on **View** by Boone County, IA


Actions	Reports	
Choose a Jurisdiction		
View	Jurisdiction	
View	Aiken County, South Carolina	
View	Allamakee County, Iowa	
View	Becker County, Minnesota	
View	Boone County, IA	
View	City of Bluffton, Indiana	

- The available permits for Boone County, IA will be displayed. Click the **Apply** button next to the permit you wish to file.



powered by Schneider Geospatial

Boone County, IA



Actions

Contact

Reports

Admin


Logged in as pvossler (Admin)

Welcome to Online Permitting for Boone County, IA

Choose from the following to enter a new application:

		Project	Description
Apply	View	911 Address Request	Boone County 911 Address Request
Apply	View	Application for Land Division	Boone County IA Land Division Application
Apply	View	Change Mailing Address	Authorization to Change Mailing Address for Boone County Property
Apply	View	Dock Space Lease at Don Williams	Rental agreement for Dock Space
Apply	View	Entrance Permit	Boone County Road Department Entrance Permit
Apply	View	Golf Cart Storage at Don Williams	Rental agreement for Golf Cart Storage
Apply	View	Non-Agricultural Zoning Permit	Boone County IA permit for construction, reconstruction or alteration of a structure.
Apply	View	Oversize & Overweight Permit	Oversize and Overweight Permits - Boone County Engineers
Apply	View	Plan & Dev Deposits	Deposit tracking for Planning and Development / Environmental Health Departments
Apply	View	Print templates email link	test
Apply	View	Septic System Permit	Boone County IA Private Sewage Treatment System Application

[View all jurisdictions](#)



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Below are the 3 ways you can look up a property:

1. By Property Address

Permitting™ powered by Schneider Geospatial
Boone County, IA

Actions Contact Reports Admin Logged in as pvossler (Admin)

Property Search >> Boone County, IA

Please enter search criteria to locate the property associated with your permit application. This will allow the Online Permitting system to draw information from our existing land records system and use that information to assist with completion of your permit application.

Step 1: Search for your property location by submitting one of the three identifiers below.

Parcel ID

Property Owner

Property Address

[Skip the search and manually enter all of the data](#) [Search](#)

Step 2: Choose a match to display in full

	PIN	Address	City	Owner	Acreage
Select	088426293182057	201 S STATE ST	BOONE	Porter, Lisa Lyn (DED)	0
Select	088226361186064	201 S STATE ST	MADRID	Uniquely Madrid LLC c/o Paul & Lisa Timm (DED)	0
Select	088426292482075	201 STATE ST	BOONE	Boone County (DED)	0

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Select One

2. By Property Owner

Permitting™ powered by Schneider Geospatial
Boone County, IA

Actions Contact Reports Admin Logged in as pvossler (Admin)

Property Search >> Boone County, IA

Please enter search criteria to locate the property associated with your permit application. This will allow the Online Permitting system to draw information from our existing land records system and use that information to assist with completion of your permit application.

Step 1: Search for your property location by submitting one of the three identifiers below.

Parcel ID

Property Owner

Property Address

[Skip the search and manually enter all of the data](#) [Search](#)

Step 2: Choose a match to display in full

	PIN	Address	City	Owner	Acreage
Select	088528363300001			Boone County North 80 LLP Attention: Joshua Tonsfeldt (DED)	38
Select	088325013450002			Boone County, Iowa (DED)	0.48
Select	088426211282061	2127 BOONE ST	BOONE	Boone County Iowa Courthouse (DED)	0
Select	088425011250071			Boone County Iowa % Boone County Auditor (DED)	1.81
Select	088225274300003			Boone County Iowa Courthouse (DED)	0
Select	088225283400005			Boone County Iowa Courthouse (DED)	0
Select	088225284300002			Boone County Iowa Courthouse (DED)	0
Select	088225284400003			Boone County Iowa Courthouse (DED)	0

Select One

3. By Parcel ID

Permitting powered by Schneider Geospatial
Boone County, IA

Actions | Contact | Reports | Admin | Logged in as pvossler (Admin)

Property Search >> Boone County, IA

Please enter search criteria to locate the property associated with your permit application. This will allow the Online Permitting system to draw information from our existing land records system and use that information to assist with completion of your permit application.

Step 1: Search for your property location by submitting one of the three identifiers below.

Parcel ID: 088426292482075

Property Owner:

Property Address:

[Skip the search and manually enter all of the data](#) **Search**

Step 2: Choose a match to display in full

	PIN	Address	City	Owner	Acreage
Select	088426292482075	201 STATE ST	BOONE	Boone County (DED)	0

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- After the correct property from the list has been selected, the following screen will appear

Parcel Number *
088426292482075

Owner Name *
Boone County (DED)

Owner Address *
Boone County | 201 State St | Boone, IA 50036-

Owner Phone Number *
5154330530

OwnerEmail
boonecountyengr@boonecounty.iowa.gov

Is the applicant the owner of the property? * YES ▾

You may log out of this application at any time and continue with this permit at a later date. When you log back in, select *Actions -> Show My Permits* to find and continue with this permit.

* Required information

Custom Permit Number 2018-ENT-001

Save **Next**


- Some information will auto fill
- Fill in phone number, email address and answer the question
- Click **Next**

- Using the Tool Bar dimensions.



 Select File

- Click

- Complete each screen as they appear. Click  after each

Select type of permit required

NEW entrance

EXTENSION to existing entrance

Previous

Save

Select characteristics of the entrance from the drop-down lists below

NOTE: Boone County only constructs EARTHEN entrances

What is the entrance accessing?

Describe the 'other' if you selected that option above

Enter Width of new entrance in feet. Valid values are: 20, 30, 40 or 50

This entrance will be built off an existing roadway that is:

The surface material of the new entrance will be: (Boone County ONLY constructs EARTHEN entrances)

Comments:

Previous

Save

Next

What is the entrance accessing?

Field

Farm Building

House

House to be constructed

Other

Select

This entrance will be built off an existing roadway that is:

Asphalt/Concrete

Low Maintenance Road

Gravel/Rock

Asphalt/Concrete

new entrance will be: (Boone C

The surface material of the new entrance will be: (Boone County ONLY constructs EARTHEN entrances)

Earth

Gravel/Rock

Asphalt/Concrete

Next

Save

Previous

Who will build the entrance?

If requesting that Boone County build the entrance, please mark the desired location with flags or stakes.

Previous

Save



Check the box above if a Permanent Structure valued at \$25,000 or more will be built within ONE YEAR of the completion of the entrance construction

If Boone County constructs this driveway and a permanent structure valued at \$25,000 or more shall be placed on this property within one year of issuance of this permit, a \$600 credit will be applied to the construction costs of the drive. If this credit is applied and after one year's time construction of a structure has not commenced, the \$600 charge will be reinstated

[Previous](#)[Save](#)[Next](#)

Applicant Signature

THE APPLICANT AGREES THAT THE FOLLOWING STIPULATIONS SHALL GOVERN

* If necessary the landowner shall purchase a new corrugated metal pipe culvert.

* Minimum top width of any entrance is 20 feet. Driveway slopes shall be no steeper than a 2:1 slope on granular surfaced roads. Drives on a paved road shall have side slopes of 10:1 on dry fills and 8:1/6:1 when culverts are required.

* Section 319.14, Code of Iowa, requires that all work performed under this permit to be in conformity with the specifications of Boone County. If the Applicant does not conform to these specifications, the County shall remove the entrance at the Applicants expense.

* Applicant shall obtain fill material for said drive from outside the right-of-way of the public road, unless otherwise noted therein.

* The final elevation of the driveway at the ditch line shall be four inches lower than the shoulder.

* Necessary maintenance for the benefit of the road may be performed on the entrance.

Sign and submit this form. You will receive a cost estimate to build the driveway within a few days. At that time you may choose to abort or proceed with the project.

DateSigned

09/04/2018

Enter full name of signee:

Daffy Duck

Use the mouse or a stylus to sign within the box below

Draw your signature

Daffy Duck

Clear

[Previous](#)[Save](#)[Submit](#)

- Type full name in the box and sign
- Click [Next](#)
- An email notification will be sent to the address that was provided –

“A new entrance permit has been submitted to the Boone County Engineer's Office. Costs will be calculated for an entrance to be built by Boone County and/or for the necessary pipe purchased from the County. Once the construction is approved, a construction permit and invoice (if applicable) will be emailed to you.

To pay any fees due, log in to the permit and submit payment with a credit card. Construction will begin after payment is received. “